

## Schedule of Selected Performance Enhancement (Public Offerings) Programmes for 2014/15

### Fora {6-hr} – Designed for Chief Executive Officers, Other Executives & Senior Officers

<i>Programmes</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>		<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>
Organisational Culture & Profits							12			10
Empowerment-Motivating Teams										
Thinking & Managing Change										
Nurturing a Coaching Environment										
Customer Service Management	21				20					

### Seminars / Workshops : Designed for Managers & Supervisors

<i>Programmes</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>		<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>
<i>Duration 12 hours unless stipulated otherwise</i>										
Leadership for Effectiveness (18-hr)		15-17					18-20			
Supervision & Management (24-hr)		11-14						14-17	19-22 <i>SLU</i>	
Inter-personal Communication (18-hr)			10-12					22-24 <i>SLU</i>	13-15	
Business & Report Writing (18-hr)						18-20				17-19
Improving Performance Mgt.(18-hr)		19-21				11-13				
Enhancing Time Management										
Coaching for Enhanced Performance										

### Seminars / Workshops : Designed for Line Staff & Supervisors;

<i>Programmes</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>		<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>
<i>Duration 12 hours unless stipulated otherwise</i>										
Work Ethics & Bus. Etiquette					15-16					11-12
Inter-Personal Communication			4-5						7-8	
Cs. Service Excel. & Brand Loyalty	22-24				21-23					

### Motivational Presentations (Generally 1 ½ hr) - : Designed for Persons across the Organisational Spectra

<i>Programmes</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>		<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>
Raising the Bar	8									
Liberating Organisational Spirit					14					
Mental Reframing for Productivity							11			
Living & Working Purposefully			3							

### Investment Fee Schedule (for Programme only) US\$ – Indicative Only – Per Person Per Group Session

	1 ½ - hr	2 ½ /3-hr	6-hr	12- hr	18-hr	24-hr	Venue -St Kitts
Line Staff & Supervisors		\$97	\$147	\$237	\$337		Chamber of Industry..
Managers & Supervisors		\$127		\$297	\$417	\$517	Chamber of Industry..
CEO/ Other Senior Executives			\$250				Birdrock Beach Hotel
Across Organisational Spectra	\$75						Birdrock Beach Hotel

Lead Facilitator: *Euphemia Brice Roberts.*

Programmes start at 9 am; Six (6) hours amount to 1 day. Details and changes, if any, will be issued prior to the start date(s) and on request. These and other programmes may also be conducted in-house on request.

## TO REGISTER: PLEASE SEE FORM BELOW

Programme duration is 12 hours, except otherwise stipulated. There may be changes to any of the above factors (dates, venue, fees etc.). Clients who have registered and /or who have indicated firm interest in registering, would be advised in advance of any changes.

PROGRAMME TITLE /NAME:

NAME	JOB TITLE	PROGRAMME Date
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Organisation /Authorised Signature      Tel:      Fax:      Email:

**P. O. Box 636**

**Email: [brbcserv@gmail.com](mailto:brbcserv@gmail.com)**

**Phone/Fax: (869) 465  
8044/1961**

**Phone: (512) 541 -  
4115**